Illinois Criminal Justice Information Authority

Illinois Partnerships to Reduce Violent Crime Request For Proposal

Respondent Questions and Provided Answers

1. Question: Do you have any idea how many awards ICJIA will grant?

   Answer: We do expect to fund at least two but not more than four applications.

2. Question: Do you have a specific definition for "shootings"? We collect "shots fired" calls, both by citizen and shot spotter. Does this count? Or are you thinking confirmed hits? We just want to make sure we are providing the data you want.

   Answer: Calls for service for shootings by year for the last five available years" means shots fired.

3. Question: I have some questions about the online application for the RFP. First, #28 asks for the address to the primary project area. How do we provide an address for an area? Also, the application does not allow you to advance screens until you complete all of the items on one screen. Is there a way to save and return to the application later? If not, is there a pdf version of the entire application that I could look at to determine what information I will need to complete the entire online form?

   Answer: For question #28 just try to provide us with the address of the primary project area location. Also, as you finish page 1. There is a button on the top of page 2 to save your application and continue later. I also have enabled the back button on your application which should make things easier. Let me know if you need further assistance.

4. Could you tell me what the form means by "Agency SAM Registration Number"? I am logged into our SAM account and it gives a DUNS number, a CAGE code, an MPIN, and an EIN but there's no registration number anywhere.

   Answer: It seems the phrasing is wrong on #10 of the registration page. There is no SAM registration number. There is a DUNS number and a SAMS expiration date. Here is the correct information which is in the RFP: Authority requirements state that all agencies receiving funds shall obtain a DUNS (Data Universal Numbering System) number. Applicants that do not already have a DUNS number can obtain one from Dun and Bradstreet, Inc. online at www.dunandbradstreet.com or by calling 1-866-705-5711. In addition to a DUNS number, grantees shall maintain a current registration in the System for Award Management (SAM) database. Each agency listed in the application who will receive funds as part of this grant (including the applicant) must provide a DUNS number, SAM registration expiration date, and CAGE Code as part of the applicant's

proposal submission. Information about SAM registration procedures can be accessed at www.sam.gov.

5. Question: Since our City is submitting the grant on behalf of the agencies in the county, do we need to use their crime stats for the chart located on VI. 2.b.? In the same line, do all the agencies need to be in compliance with eTrace, NIBRS and CQH, or can the submitting agency sign off on the form if they are compliant?

    Answer: The crime stats should reflect the jurisdiction in which the project will be focused. So you don't need to include your partner agencies within the county.

    As it relates to the Data Certification: CHRI section you are certifying that you all your partner agencies are in compliance. They don't need to sign and submit the form because you are signing it and attesting to their compliance and/or non-compliance.

    The other crime data systems, eTrace and NIBRS are law enforcement specific. The law enforcement agency that serves the targeted jurisdiction would respond to those. So other partner agencies (SAO for example) wouldn't be relevant.

6. Question: In addition to the Program Manager and Research Partner, our Police Department believes a Social Services Liaison should also be included during the Planning Phase. Will the grant fund contracting with a Social Services Liaison as well?

    Answer: We don't think it is necessary in the planning phase however it is not unallowable. If they feel they need this, they must include sufficient justification.

7. Question: One of the allowable uses of planning period funds is to allocate funds to "a full-time project manager to facilitate leadership development and cross system collaboration, engage in the SARA assessment process for the MDT in partnership with an identified research partner and develop an implementation plan." Can you clarify "full-time project manager" insofar as does it mean an employee must dedicate 100% of their time to the MDT or can a "full-time employee" who would act as project manager but may handle other tasks satisfy that position? Our hope would be to have the project manager be a full-time employee who also handles prosecutions as well as other duties that further the Focused Deterrence agenda. I expect that the salary and duties of that individual would be covered in part by the grant, but additional salary and duties would be paid for out of another fund.

    Answer: If the Project Manager is not 100% dedicated to the grant activities, the applicant must justify and detail what this employee will be working on outside of the grant program and clearly articulate funding the portion of the position that is not related to the project.